



D.C. CHILDREN AND YOUTH INVESTMENT TRUST CORPORATION

NOTICE OF FUNDING AVAILABILITY

FY14 Evidence-Based Practice Initiative (EBPI): Trauma Systems Therapy Training Project

Notice: ATTENDANCE AT A GRANT TECHNICAL ASSISTANCE SESSION AND SUBMISSION OF A NOTICE OF INTENT TO APPLY IS REQUIRED IN ORDER TO BE ELIGIBLE TO APPLY FOR THIS GRANT.

Summary: The DC Children and Youth Investment Trust Corporation (The Trust) is a public-private partnership chartered by the District to help a wide variety of organizations improve the quality, quantity and accessibility of services and opportunities for every child in the city. The Trust works to increase resources and invest in the people, programs, and systems that serve children, youth, and their families in the District of Columbia.

The DC Children and Youth Investment Trust Corporation hereby announces the availability of a funding opportunity and invites qualified applicants to submit proposals to provide Evidence-Based Practice (EBP) Pre-Implementation services, intake readiness and Trauma Systems Therapy (TST) training and coaching. In addition, applicants must address the ability to sub-contract to individuals or organizations to provide the TST training; coaching and technical assistance for Department of Behavioral Health (DBH) certified child-serving providers. Lastly, the selected grantee will also be responsible for the planning, development and coordination with the sub-grantee on all activities related to this scope. Total amount available for granting is \$113,442.94.

The Trust reserves the right to make a single award or no award based on the quality of the proposed services, funding, existing services and the applicant's ability to meet requirements for the determination of financial and programmatic responsibility.

Applicants are allowed to submit no more than one (1) proposal in response to this Request for Proposals.

No fiscal agents are permitted for this project.

Individuals may not apply for this project.

Criteria for eligible applicants:

- 501(c) (3) tax-exempt status and incorporated to operate in the District of Columbia, and providing services since no later than October 1, 2012.
- A for-profit organization that has been providing services since no later than October 1, 2012; must have a currently valid Basic Business License.
- Organization's primary vision and program focus must be serving children, youth and/or families within the District of Columbia.

- Organization must be in good financial standing with the DC Office of Tax and Revenue and the Internal Revenue Service, as well as follow all appropriate charitable financial reporting standards.
- Must have a minimum of three years of demonstrated experience in turnkey operations of a statewide system of implementation and management of evidence-based programs serving at-risk and delinquent youth.
- Must have demonstrated the ability to manage multiple projects and service providers.
- Must have demonstrated the ability to procure, train and monitor quality provider organizations as sub-contractors.
- Must have demonstrated capability in data management systems with an ability to compile, analyze, and present data related to statewide project management in a form and substance that is acceptable to the Trust and DBH.
- For collaborative applications, one organization must act as the lead agency. That organization must meet all criteria listed above and accept fiduciary, reporting and programming responsibility for the application and grant. The other organization in the collaborative process must also meet the eligibility criteria.

All eligible applicants must meet all of the applicable requirements contained in the proposal guidelines and instructions. The Request for Proposals (RFP) will be released on Wednesday, March 19, 2014. The RFP will be available for download on the Trust's website at www.cyitc.org. **The deadline for proposal submission to the Trust is Wednesday, April 16, 2014 at 4:00 p.m. for all proposals.**

LENGTH OF AWARD

The proposed grant award to the successful grantee will extend from May 15, 2014 through on or about May 14, 2015.

AVAILABLE FUNDING

The total funding available for the one grant award for this project is \$113,442.94. The source of funding is local District dollars.

The Trust will hold (1) Grant Technical Assistance (GTA) Session. **In order to be eligible for this grant, attendance at the GTA session is mandatory for all applicants.** The session will convene on the following date at this location:

Thursday, March 27, 2014 from 1:00 p.m. to 3:00 p.m.

DC Children and Youth Investment Trust Corporation
1400 16th Street, NW Suite 500

IMPORTANT! All prospective applicants must submit a Notice of Intent to Apply to the Trust. The Notice of Intent to Apply form should be returned to the Trust by no later than 4:00 p.m. on Friday, March 28, 2014. Submittal of a Notice of Intent to Apply (NOIA) does not commit an agency to apply. However, failure to submit a Notice of Intent to Apply by 4:00 p.m. on Friday, March 28, 2014 will disqualify an applicant. Any supplemental written information related to this RFP will be provided only to those organizations that have filed a Notice of Intent to Apply. The Notice of Intent to Apply can be



found online at <http://cyitc.org/grants/available-grants/> and should be submitted via email to Stephanie Crane, Director of Grants Management at scrane@cyitc.org.

Questions must be submitted in person at the Grant Technical Assistance Session or via e-mail at scrane@cyitc.org on or before Friday, March 28, 2014 at 4:00 p.m. All written questions concerning this RFP will be posted on the Trust's website at www.cyitc.org. If you have any additional inquiries, please contact Stephanie Crane, Director of Grants Management, via phone at (202) 478-3880 or via email at scrane@cyitc.org.