Agency Summary

Office of the Mayor (AA0)

FY 2004 Recommended Baseline Budget

Fund Type	(A) Proposed 2003 Budget	(B) Agency 2004 Request	(C) OBP Baseline Scrub	(D) Agency Appeals	(E) OBP Centralized Adjustments	(F) OBP Recommended Baseline	(G)=(F)-(B) Net Baseline Adjustment
Personal Services	$4,998,815	$4,981,891	$0	$0	$0	$4,981,891	$0
Non Personal Services	$1,279,725	$1,296,952	($303)	$0	$28,292	$1,324,941	$27,989
Local Fund	$6,278,540	$6,278,843	($303)	$0	$28,292	$6,306,832	$27,989
Personal Services	$252,441	$475,751	$0	$0	$0	$475,751	$0
Non Personal Services	$596,554	$1,382,747	$0	$0	$0	$1,382,747	$0
Federal Grant	$848,995	$1,858,498	$0	$0	$0	$1,858,498	$0
Personal Services	$381,690	$381,690	$0	$0	$0	$381,690	$0
Non Personal Services	$124,000	$124,000	$0	$0	$0	$124,000	$0
Intra-District Fund	$505,690	$505,690	$0	$0	$0	$505,690	$0
Total for PS	$5,632,946	$5,839,332	$0	$0	$0	$5,839,332	$0
Total for NPS	$2,000,279	$2,803,699	($303)	$0	$28,292	$2,831,688	$27,989
Gross Total	$7,633,225	$8,643,031	($303)	$0	$28,292	$8,671,020	$27,989
FULL TIME EQUIVALENTS							
Local Fund	73.00	74.00	-1.00	0.00	0.00	73.00	-1.00
Federal Grant	4.00	4.00	0.00	0.00	0.00	4.00	0.00
Intra-District Fund	5.00	5.00	0.00	0.00	0.00	5.00	0.00
TOTAL	82.00	83.00	-1.00	0.00	0.00	82.00	-1.00

Agency Summary
Office of the Mayor (AA0)

Revised Budget Recommendation

SUMMARY:
OBP recommends an overall funding level of $8,671,020 for the Office of the Mayor in FY 2004. The major adjustments included in the OBP recommendation are outlined below:

OBP SCRUB:
There are no additional adjustments to the preliminary recommendation.

OBP CENTRALIZED ADJUSTMENTS:
The agency's budget was increased by $28,292 in Local for Object Class 30-Energy, Object Class 31-Telephone, Object Class 32-Rentals, Object Class 33-Janitorial Services, and Object Class 34-Security Services to reflect revised cost estimates provided by the Office of Financial and Resource Management (OFRM).

APPEAL:
The agency did not submit an appeal to the OBP preliminary budget recommendation.

Preliminary Budget Recommendation

The agency requested an overall funding level of $8,643,031 for FY 2004. OBP recommends a total amount of $8,642,728, an increase of $1,009,503 or 13 percent over the agency's FY 2003 proposed budget. This supports 82 FTEs. Of the amount recommended, personal services is $5,839,332 and nonpersonal services is $2,803,699.

The recommended Local budget is $6,278,540, no change from the FY 2003 proposed budget. Within the recommended amount, personal services has a net decrease in the amount of $16,924 to align fringe benefit costs with historical spending. This decrease is offset by a net increase in nonpersonal services due primarily to an increase in other services and charges related to operational costs in printing, repair and maintenance.

The recommended Federal budget is $1,858,498, an increase of $1,009,503 or 119 percent over the FY 2003 proposed budget of $848,995. This increase includes $554,524 for new grants awarded in FY 2004.

OBP notes that the recommended funding level is subject to adjustment pending review and finalization of the agency's FY 2004 O-type and/or grant requests.

The recommended Intra-District budget is $505,690, no change from the FY 2003 proposed budget.

OBP Scrub
LOCAL
- A reduction of $303 in other services and charges to align request with FY 2003 proposed budget.
- A reduction of one FTE to eliminate a duplicate position.

ADDENDUM
The agency requests an addendum totaling $464,620 to support increased fixed cost estimates in FY 2004 relating to security, custodial, telephone, and rent. Fixed costs are projected to total $1,023,242 in FY 2004 based on OFRM estimates. This is an increase of $464,620 or 83 percent over the FY 2003 level. Per budgetary guidelines, OBP has not funded this request. All addendum requests will be reviewed for funding consideration by the Budget Review Team.

Baseline and Adjustments Agency by Fund and Object Class

AA0 OFFICE OF THE MAYOR

Fund 0100 Local Fund

Comptroller Source Group (Object Class 2)	(A) FY 2003 Proposed	(B) Agency 2004 Request	(C) OBP Baseline Scrub	(D) Agency Appeals	(E) OBP Centralized Adjustments	(F)= B+C+D+E OBP Recommended Baseline	(G) Spending Pressures	(H) Target Adjustment	(I) Mayors Adjustment	(J)= F+G+H+I Mayors Proposed Budget)	(K)= J-A Change from FY 03
0011 Regular Pay - Cont Full Time	3,971,933	3,975,075	0	0	0	3,975,075	0	0	0	3,975,075	3,142
0012 Regular Pay - Other	338,051	373,481	0	0	0	373,481	0	0	0	373,481	35,430
0013 Additional Gross Pay	36,705	36,705	0	0	0	36,705	0	0	0	36,705	0
0014 Fringe Benefits - Curr Personnel	652,126	596,630	0	0	0	596,630	0	0	0	596,630	-55,496
Total: **Personal Services**	4,998,815	4,981,891	0	0	0	4,981,891	0	0	0	4,981,891	-16,924
0020 Supplies And Materials	76,989	82,120	0	0	0	82,120	0	0	0	82,120	5,131
0030 Energy, Comm. And Bldg Rentals	7,178	7,178	0	0	30,864	38,042	0	0	0	38,042	30,864
0031 Telephone, Telegraph, Telegram, Etc	436,950	436,950	0	0	13,107	450,057	0	0	0	450,057	13,107
0032 Rentals - Land And Structures	53,470	53,470	0	0	2,038	55,508	0	0	0	55,508	2,038
0033 Janitorial Services	25,328	25,328	0	0	-7,949	17,379	0	0	0	17,379	-7,949
0034 Security Services	35,696	35,696	0	0	-9,742	25,954	0	0	0	25,954	-9,742
0040 Other Services And Charges	249,621	386,924	-303	0	-27	386,594	0	0	0	386,594	136,973
0041 Contractual Services - Other	344,218	214,286	0	0	0	214,286	0	0	0	214,286	-129,932
0070 Equipment & Equipment Rental	50,275	55,000	0	0	0	55,000	0	0	0	55,000	4,725
Total: **Non Personal Services**	1,279,725	1,296,952	-303	0	28,292	1,324,941	0	0	0	1,324,941	45,216
Fund Total 0100 Local Fund	6,278,540	6,278,843	-303	0	28,292	6,306,832	0	0	0	6,306,832	28,292

Baseline and Adjustments Agency by Fund and Object Class

AA0 OFFICE OF THE MAYOR

Fund 0200 Federal Grant

	Comptroller Source Group (Object Class 2)	(A) FY 2003 Proposed	(B) Agency 2004 Request	(C) OBP Baseline Scrub	(D) Agency Appeals	(E) OBP Centralized Adjustments	(F)= B+C+D+E OBP Recommended Baseline	(G) Spending Pressures	(H) Target Adjustment	(I) Mayors Adjustment	(J)= F+G+H+I Mayors Proposed Budget)	(K)= J-A Change from FY 03
0012	Regular Pay - Other	219,514	405,210	0	0	0	405,210	0	0	0	405,210	185,696
0013	Additional Gross Pay	0	9,760	0	0	0	9,760	0	0	0	9,760	9,760
0014	Fringe Benefits - Curr Personnel	32,927	60,781	0	0	0	60,781	0	0	0	60,781	27,854
	Total: **Personal Services**	252,441	475,751	0	0	0	475,751	0	0	0	475,751	223,310
0020	Supplies And Materials	31,628	35,076	0	0	0	35,076	0	0	0	35,076	3,448
0040	Other Services And Charges	18,924	107,079	0	0	0	107,079	0	0	0	107,079	88,155
0041	Contractual Services - Other	44,502	55,764	0	0	0	55,764	0	0	0	55,764	11,262
0050	Subsidies And Transfers	501,500	1,184,828	0	0	0	1,184,828	0	0	0	1,184,828	683,328
	Total: **Non Personal Services**	596,554	1,382,747	0	0	0	1,382,747	0	0	0	1,382,747	786,193
Fund Total	**0200 Federal Grant**	848,995	1,858,498	0	0	0	1,858,498	0	0	0	1,858,498	1,009,503

Baseline and Adjustments Agency by Fund and Object Class

AA0 OFFICE OF THE MAYOR

Fund 0700 Intra-District Fund

Comptroller Source Group (Object Class 2)		(A) FY 2003 Proposed	(B) Agency 2004 Request	(C) OBP Baseline Scrub	(D) Agency Appeals	(E) OBP Centralized Adjustments	(F)= B+C+D+E OBP Recommended Baseline	(G) Spending Pressures	(H) Target Adjustment	(I) Mayors Adjustment	(J)= F+G+H+I Mayors Proposed Budget	(K)= J-A Change from FY 03
0011	Regular Pay - Cont Full Time	328,780	329,811	0	0	0	329,811	0	0	0	329,811	1,031
0014	Fringe Benefits - Curr Personnel	52,910	51,879	0	0	0	51,879	0	0	0	51,879	-1,031
	Total: **Personal Services**	381,690	381,690	0	0	0	381,690	0	0	0	381,690	0
0020	Supplies And Materials	4,000	4,000	0	0	0	4,000	0	0	0	4,000	0
0040	Other Services And Charges	35,000	35,000	0	0	0	35,000	0	0	0	35,000	0
0041	Contractual Services - Other	35,000	35,000	0	0	0	35,000	0	0	0	35,000	0
0070	Equipment & Equipment Rental	50,000	50,000	0	0	0	50,000	0	0	0	50,000	0
	Total: **Non Personal Services**	124,000	124,000	0	0	0	124,000	0	0	0	124,000	0
Fund Total 0700 Intra-District Fund		505,690	505,690	0	0	0	505,690	0	0	0	505,690	0
Total for AA0 Office of the Mayor		7,633,225	8,643,031	303	0	28,292	8,671,020	0	0	0	8,671,020	1,037,795

Baseline and Adjustments Agency by Program, and Object Class

AA0 OFFICE OF THE MAYOR

Program 1000 AGENCY MGMT PROGRAM

	Comptroller Source Group (Object Class 2)	(A) FY 2003 Proposed	(B) Agency 2004 Request	(C) OBP Baseline Scrub	(D) Agency Appeals	(E) OBP Centralized Adjustments	(F)= B+C+D+E OBP Recommended Baseline	(G) Spending Pressures	(H) Target Adjustment	(I) Mayors Adjustment	(J)= F+G+H+I Mayors Proposed Budget	(K)= J-A Change from FY 03
0011	Regular Pay - Cont Full Time	4,300,713	121,984	0	0	0	121,984	0	0	0	121,984	-4,178,729
0012	Regular Pay - Other	557,565	0	0	0	0	0	0	0	0	0	-557,565
0013	Additional Gross Pay	36,705	0	0	0	0	0	0	0	0	0	-36,705
0014	Fringe Benefits - Curr Personnel	737,963	17,028	0	0	0	17,028	0	0	0	17,028	-720,935
	Total: **Personal Services**	5,632,946	139,012	0	0	0	139,012	0	0	0	139,012	-5,493,934
0020	Supplies And Materials	112,617	0	0	0	0	0	0	0	0	0	-112,617
0030	Energy, Comm. And Bldg Rentals	7,178	0	0	0	0	0	0	0	0	0	-7,178
0031	Telephone, Telegraph, Telegram, Etc	436,950	0	0	0	0	0	0	0	0	0	-436,950
0032	Rentals - Land And Structures	53,470	0	0	0	0	0	0	0	0	0	-53,470
0033	Janitorial Services	25,328	0	0	0	0	0	0	0	0	0	-25,328
0034	Security Services	35,696	0	0	0	0	0	0	0	0	0	-35,696
0040	Other Services And Charges	303,545	50,000	0	0	0	50,000	0	0	0	50,000	-253,545
0041	Contractual Services - Other	423,720	0	0	0	0	0	0	0	0	0	-423,720
0050	Subsidies And Transfers	501,500	0	0	0	0	0	0	0	0	0	-501,500
0070	Equipment & Equipment Rental	100,275	0	0	0	0	0	0	0	0	0	-100,275
	Total: **Non Personal Services**	2,000,279	50,000	0	0	0	50,000	0	0	0	50,000	-1,950,279
Program 1000 AGENCY MGMT PROGRAM		7,633,225	189,012	0	0	0	189,012	0	0	0	189,012	-7,444,213

Baseline and Adjustments Agency by Program, and Object Class

AA0 OFFICE OF THE MAYOR

Program 2000 OFFICE OF THE MAYOR

Comptroller Source Group (Object Class 2)	(A) FY 2003 Proposed	(B) Agency 2004 Request	(C) OBP Baseline Scrub	(D) Agency Appeals	(E) OBP Centralized Adjustments	(F)= B+C+D+E OBP Recommended Baseline	(G) Spending Pressures	(H) Target Adjustment	(I) Mayors Adjustment	(J)= F+G+H+I Mayors Proposed Budget)	(K)= J-A Change from FY 03
0011 Regular Pay - Cont Full Time	0	4,182,902	0	0	0	4,182,902	0	0	0	4,182,902	4,182,902
0012 Regular Pay - Other	0	778,691	0	0	0	778,691	0	0	0	778,691	778,691
0013 Additional Gross Pay	0	46,465	0	0	0	46,465	0	0	0	46,465	46,465
0014 Fringe Benefits - Curr Personnel	0	692,262	0	0	0	692,262	0	0	0	692,262	692,262
Total: **Personal Services**	0	5,700,320	0	0	0	5,700,320	0	0	0	5,700,320	5,700,320
0020 Supplies And Materials	0	121,196	0	0	0	121,196	0	0	0	121,196	121,196
0030 Energy, Comm. And Bldg Rentals	0	7,178	0	0	30,864	38,042	0	0	0	38,042	38,042
0031 Telephone, Telegraph, Telegram, Etc	0	436,950	0	0	13,107	450,057	0	0	0	450,057	450,057
0032 Rentals - Land And Structures	0	53,470	0	0	2,038	55,508	0	0	0	55,508	55,508
0033 Janitorial Services	0	25,328	0	0	-7,949	17,379	0	0	0	17,379	17,379
0034 Security Services	0	35,696	0	0	-9,742	25,954	0	0	0	25,954	25,954
0040 Other Services And Charges	0	479,003	-303	0	-27	478,673	0	0	0	478,673	478,673
0041 Contractual Services - Other	0	305,050	0	0	0	305,050	0	0	0	305,050	305,050
0050 Subsidies And Transfers	0	1,184,828	0	0	0	1,184,828	0	0	0	1,184,828	1,184,828
0070 Equipment & Equipment Rental	0	105,000	0	0	0	105,000	0	0	0	105,000	105,000
Total: **Non Personal Services**	0	2,753,699	-303	0	28,292	2,781,688	0	0	0	2,781,688	2,781,688
Program 2000 OFFICE OF THE MAYOR	0	8,454,019	-303	0	28,292	8,482,008	0	0	0	8,482,008	8,482,008
Total Office of the Mayor	7,633,225	8,643,031	-303	0	28,292	8,671,020	0	0	0	8,671,020	1,037,795